

CAPITAL IMPROVEMENT PROJECT MANAGEMENT SYSTEM

SECTION 1 INTRODUCTION

For many years, Bay County has managed Capital Improvement Projects (CIP) using in-house and Consulting Engineers/Project Managers. In each of these instances, differing management systems were utilized, with the application varying from individual to individual or project to project. This created opportunities for challenges/problems to occur and fails to provide a consistent method on which the Owner, Engineers, and the Contractors can rely. Additionally, with construction management services decentralized within the County, an opportunity always exists for important steps to be overlooked, such as Risk Management requirements, inspection services, traffic management, etc. This document provides a general framework upon which construction management services should be provided for all Bay County Capital Improvement Projects with a construction cost in excess of \$250,000. It is important to note that while each project is unique, this format is designed to be flexible and allows the appropriate responsible party to manage any project in a manner which is most advantageous to Bay County.